



BHASKARACHARYA COLLEGE OF APPLIED SCIENCES

(University of Delhi)

Sector – 2, Phase – 1, Dwarka, New Delhi – 110075, Phone- 011-25087597

Website: <http://www.bcas.du.ac.in>, Email: bhaskaracharya.college@gmail.com

E-Procurement Tender Notice

The College invites ONLINE bids as per Two bids System (Technical and Financial) from eligible vendors through e-procurement <https://eprocure.gov.in/eprocure/app>

Our Enquiry Ref No : BCAS/Quot./20__/__/20__
Dated : __/__/20__
Tender fee (Rs.) :
Bid download start Date and Time : __/__/20__, 1800 hrs
Bid submission start Date and Time : __/__/20__, 1000 hrs
Last date and time for Bid Submission : __/__/20__, 1600 hrs
Date and Time of Bid Opening : __/__/20__ at __ hrs in the College premises
Tender Value (Rs.) :
EMD(Rs.) :
Bid Validity : Up to 31.03.2018

**Subject: Invitation of ONLINE 2 fold bids for the purchase of _____
by the Department of _____.**

Dear Vendor,

Only the online bids are invited for the purchase of Laboratory Equipment/_____ as per the details attached as Enclosure-I of the item(s).

S.No.	Name of Item(s)	Quantity Required	Minimum Specifications
1.			Enclosure I
2.			

IMPORTANT:

- All details regarding the subject tender are available on websites www.bcas.du.ac.in and <https://eprocure.gov.in/eprocure/app> Any change/ modification in the Tender Enquiry/ Tender Document will be intimated through above websites only. Bidders are therefore, requested to visit the websites regularly to keep themselves updated.
- Bids shall be submitted online only at CPPP website: <http://eprocure.gov.in/eprocure/app>
- Manual bids shall not be accepted.
- For submission of E-Bids, bidders are required to get themselves registered with <http://eprocure.gov.in/eprocure/app>
- Vendor is advised to follow the instructions provided in the 'Instructions to the Contractors/Bidder' for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>
- Bid documents may be scanned with minimum 100dpi with black and white option in pdf format.

It is required that the following instructions should be carefully followed including detailed terms and conditions attached overleaf as Annexure 'A', while submitting your offer; otherwise your offer may not be considered.

1. All the communication with the college should be addressed only to "Principal, Bhaskaracharya College of Applied Sciences, Sector 2, Phase I, Dwarka, New Delhi- 110 075." (hereinafter called the Principal)
2. Online Quotations will be two fold (a) one technical bid consisting of all technical details and supporting documents (b) another financial bid containing items wise price for the items mentioned in the technical bid. Bidders will not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
3. Financial bids of only those bidders will be opened and considered who qualify in their technical bid.
4. Corrigendum, if any, will be published only on the college website.

Yours Sincerely,

Principal

ANNEXURE 'A'

- I. The bids should be valid upto 31 March 2018.
- II. Non-refundable tender fee of ₹_____/ - and a refundable Bid Security/ Earnest Money Deposit @__% of the cost of total quoted price of the items OR a fixed amount ₹_____/ - should be remitted online through RTGS/NEFT to the following account separately.

Name of account holder	PRINCIPAL, BHASKARACHARYA COLLEGE OF APPLIED SCIENCES
Bank name	ANDHRA BANK
Branch name with complete address, telephone number and email	SECTOR-10, DWARKA, NEW DELHI-110075. 011-25075256, 011-25071813
IFSC Code	ANDB0001132
Is the branch also NEFT enabled?	YES
Type of bank account	SAVING
Completer bank account number	113210100039203
MICR code of bank	110011023

A copy of RTGS/NEFT transfer report should be submitted along with the bid submitted separately for tender fee and EMD. EMD exemption will be applicable as per Govt. rules.

- III. The bid security of the successful vendor will be treated as the performance security for the contract or the warranty period. GFR 2017 will be applicable in regard of bid and the performance security deposited.
- IV. If the successful bidder fails to execute items 80% of the amount ordered, the vendor will be blacklisted from the college for at least for 5 years and the performance security deposit shall stand forfeited.
- V. Bid submitted by a vendor who has been blacklisted in the college will be summarily rejected and its EMD for this tender shall stand forfeited.
- VI. The final offered rate (only in the financial bid) shall be quoted by the vendor, for every item, in words and also in figures and shall match with the amount figure. If rates in words do not tally with rates in figure then the rates which correspond to the amount shall be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figure or in words then the rate quoted by the vendor in words shall be taken as correct.
- VII. The firm must be reputed and must be registered with Sales Tax/ Income Tax Authority. The bidder should clearly mention valid TIN/ TAN/ Service Tax No, as per the Govt. norms.
- VIII. University of Delhi is registered with the DSIR for the purpose of availing Custom duty exemption and Central Excise duty exemption via TU/V/RG-CDE(14)/2016 Dated August 26, 2016 valid upto 31.08.2021.
- IX. The bidder should submit complete specifications with make and model, manufacturer's name and address, proprietary certificate, if applicable, technical compliance chart, technical literature or product catalogue, support and service centre details, warranty certificate, complete details of the customers for the last 3 years, self attested audited copy of balance sheet with trading, profit & loss account for the last three financial years, a copy of the cancelled cheque and/or any other document in support of the quoted item only with the technical bid of their respective offer.
- X. The firm/company should have experience of supplying & installation for similar Equipments/ Instruments to institutes of National repute.
- XI. The bidder shall bear all the costs associated with the preparation and submission of its quotation including samples, literatures etc. regardless of the conduct or outcome of the bidding process.
- XII. Sealed bids submitted personally/ post and the bids sent by Fax/Email will not be considered. Only the specific clarification, if any, sought by the college may be replied electronically.
- XIII. The period of warranty of the item purchased would start only after successful installation and satisfactory functioning, training (if required) of the same.
- XIV. The college reserves the right to change the number of items to be procured as also their quantity.
- XV. The Principal reserves its rights to reject or accept wholly or partly the offer without assigning any reason(s). The Principal also reserves the right to cancel all Quotations without assigning any reason thereof.
- XVI. The Principal also reserves its right to terminate the maintenance contract at any time without assigning any reason. The contractor will not be entitled to claim any compensation against such termination. However, while

terminating the contract, if any payment is due to the contractor for maintenance services already performed in terms of the contract, the same would be paid to it as per the contract terms.

- XXVII. The decision for the placement of Order is at the sole discretion of the Principal. Once an order is placed, it will be non-transferable/ sublet/ or outsource by the successful bidder to any other firm or vendor.
- XXVIII. Any dispute or disagreement will be interpreted and addressed under Indian Laws in the Hon'ble Courts of Delhi Jurisdiction only.
- XIX. Each bidder shall submit only one bid either by himself or as a partner in a joint venture. A bidder who submits or participates in more than one bid will be disqualified.
- XX. Canvassing whether directly or indirectly, in connection with bids is strictly prohibited and the bids submitted by the bidders who resort to canvassing will be liable to rejection.
- XXI. The college may ask the vendors for sample reviewing and demonstration free of charge and no obligation basis and reserves the right to reject before opening of the financial bids.
- XXII. The vendors will have to provide their complete bank details in the prescribed proforma used above for EMD submission, in case the college desires to make the payment through ECS/RTGS.
- XXIII. In case of any deviation from the tender specification or any misconduct, the firm will be held responsible and may lose the Earnest Money Deposit with additional penalty imposed.
- XXIV. No advance payment will be made. TDS applicable for professional services will be deducted.
- XXV. In the event of non-execution of the order within the specified period, the Principal may impose a penalty of 0.5% per week and a maximum deduction of 10% of the total cost on the suppliers.
- XXVI. Indian agents quoting directly or representing foreign principals (suppliers/manufacturer) should be registered with DGS & D for the items appearing in the restricted list of current EXIM policy of GOI.
- XXVII. For imported equipment/s, payment can be made against the letter of Credit/Sight draft. The firm opting for Letter of Credit (LC) opening should clearly mention the address of foreign bank in the financial bid.
- XXVIII. Tender conditions, other than those stated above, sent along with your offer shall not be binding on the college.
- XXIX. While sending bids, the firm/company/s shall ensure that the terms/conditions mentioned in this document against which the bids are being given are acceptable to them. The vendor submitting an offer in the response of this enquiry is assumed to accept our terms and conditions stated above.